## Employment Application

| Applicant Information |
|---|

Full Name: _____ DOB: _____
Last                              First                                    M.I.

Address: _____
Street Address                                                    Apartment/Unit #

_____
City                                                State          ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No.:_____ Desired Salary:$_____

Position Applied for: _____

|  | YES | NO |  | YES | NO |
|---|---|---|---|---|---|
| Are you a citizen of the United States? | ☐ | ☐ | If no, are you authorized to work in the U.S.? | ☐ | ☐ |
| Have you ever worked for this company? | ☐ | ☐ | If yes, when? |  |  |
| Have you ever been convicted of a felony? | ☐ | ☐ |  |  |  |

If yes, explain: _____

| Education |
|---|

High School: _____ Address:_____

From: _____ To:_____ Did you graduate? ☐ YES ☐ NO  Diploma:_____

College: _____ Address:_____

From: _____ To:_____ Did you graduate? ☐ YES ☐ NO  Degree:_____

Other: _____ Address:_____

From: _____ To:_____ Did you graduate? ☐ YES ☐ NO  Degree:

## References

*Please list three professional references.*

Full Name: _____  Relationship:_____

Company: _____  Phone:_____

Address: _____

Full Name: _____  Relationship:_____

Company: _____  Phone:_____

Address: _____

Full Name: _____  Relationship:_____

Company: _____  Phone:_____

Address: _____

## Previous Employment

Company: _____  Phone:_____

Address: _____  Supervisor:_____

Job Title: _____  Starting Salary:$_____  Ending Salary:$_____

Responsibilities: _____

From: _____  To:_____  Reason for Leaving:_____

May we contact your previous supervisor for a reference?  YES ☐  NO ☐

Company: _____  Phone:_____

Address: _____  Supervisor:_____

Job Title: _____  Starting Salary:$_____  Ending Salary:$_____

Responsibilities: _____

From: _____  To:_____  Reason for Leaving:_____

May we contact your previous supervisor for a reference?  YES ☐  NO ☐

Company: _____  Phone:_____

Address: _____  Supervisor:_____

Job Title: _____  Starting Salary:$ _____  Ending Salary:$ _____

Responsibilities: _____

From: _____  To: _____  Reason for Leaving: _____

May we contact your previous supervisor for a reference?

YES ☐    NO ☐

## Military Service

Branch: _____  From: _____  To: _____

Rank at Discharge: _____  Type of Discharge: _____

If other than honorable, explain: _____

## Disclaimer and Signature

*I certify that my answers are true and complete to the best of my knowledge.*

*If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

Signature: _____  Date: _____

Use this space to tell me about yourself including hobbies, long and short term goals, etc. You can also use this space to tell me anything you feel I should know about you (Like what type of learner you are or if self taught, how far you were able to get on your own.

_____

_____

_____

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Additional Questions:

1. Are you going to be joining the RNS apprenticeship program? YES NO
2. If yes, will you be an apprentice or a journeyman (unless you currently hold relevant certifications you may need to take a test to show that you qualify for the Journeyman title). APPRENTICE JOURNEYMAN
3. If you will be joining as an apprentice, please select one of the two apprentice programs we currently have available: Computer Technician or Network Engineer
4. Do you have a valid NYS Drivers License? YES NO
5. Do you have reliable transportation? (We must routinely travel to customer sites) YES NO
6. Please list two short term goals that you have for your education and training:

_____

_____

_____

7.  Please list two long term goals that you have for your training as well as your career.

_____

_____

_____

_____

8.  Do you have any prior experience with any realm of IT? Please explain.

_____

_____

_____

9.  If you were told that you had to choose a specialty area within the IT field (Route/Switch, Data Center, Wireless, Security, VoIP, Legacy POTS system support, or Cloud are the most common Networking fields) which would be your first and second choices, why, and do you have any experience with either?

_____

_____

_____

_____

_____

10. Please rate your current technical skills from 1 – 10, with 1 being no technical skills and 10 being expert level technical skills.  1  2  3  4  5  6  7  8  9  10

11. Do you have any known career barriers that may need to be addressed? (examples would be not having a high school diploma or GED, not having a driver's license, not having transportation, or prior criminal background)

_____

_____

_____

_____

_____

12. If you had to choose a "coverage area" would you prefer the Rochester Area, Syracuse Area, Buffalo Area, or Corning Area? ROCHESTER SYRACUSE BUFFALO CORNING